

**BROAD TOWN PARISH COUNCIL
Minutes of the Parish Council Meeting
Held on Monday 11th December 2017**

Present Councillor J E Jordan - Chairman
 Councillor S G Hartley
 Councillor M A Holland
 Councillor B Joyce
 Councillor R Pearce
 Councillor C J Rendell

Officers: Mrs L A Roberts – Parish Clerk

Three members of the public were present.

No public questions.

148/17 APOLOGIES

Apologies for absence were received from Councillor Billis.

149/17 DECLARATIONS OF INTEREST.

There were no Declarations of Interest.

150/17 MINUTES

The minutes of the Parish Council Meeting held on Monday 13th November having previously been circulated were signed by the Chairman, Councillor Mrs Jordan as a correct record.

151/17 PARISH CLERKS CONTRACT OF EMPLOYMENT

It was proposed by Councillor B Joyce, seconded by Councillor Mrs Hartley and

UNANIMOUSLY resolved to approve the contract of Employment for the Parish Clerk.

The contract was signed by the Chairman, Councillor Mrs Jordan and the Parish Clerk Mrs Roberts.

152/17 FINANCE

The bank balances were noted.

Treasurers Account	213.44
Business Bank Instant	8796.14
Community Fund	7251.81

It was agreed that the Parish Council should publicise as widely as possible that the Community fund is open to applications in readiness for consideration at the March Parish Council Meeting.

153/17 DRAFT BUDGET 2018/2019

The accounts and reconciliation will be completed. Councillor Joyce agreed to work with the Parish Clerk to undertake this task.

The first draft of the budget was discussed, and the following points were raised for inclusion into the budget.

- Footpaths – to agree a budget for the Footpath Working Group
- Defibrillator – maintenance fund £136.00
- Grass cutting – seek new quotes from contractors for consideration and consider any budgetary impact
- To include a contingency fund – amount to be agreed
- Consider including an amount to improve Redhill's Play Area

154/17 PLANNING APPLICATIONS DETERMINED

Application Number: 17/09620/REM

Site Location: Pump House Horns Lane Broad Town Wiltshire SN4 7RH

Grid Ref: 409310 177651

Proposal: Reserved matters application pursuant of outline permission 16/08384/OUT (the erection of two detached dwellings) relating to landscape, layout, scale and appearance

Case Officer: Richard Sewell

Direct Line: 01249 706689

Registration Date: 09/10/2017

Decision: Approve with Conditions **Decision Date: 22/11/2017**

Councillor Joyce advised the Parish Council that despite requesting a site visit from the planning officer the request was declined as the planning office had previously visited the site. Councillor Joyce also reported that the application conformed with the reserved matters and that the outstanding items from the outline will be fulfilled and filed in the outline application. The Parish Council would not receive any further notifications, but Wiltshire council will ensure that all conditions are complied with prior to building work commencing,

155/17 FOOTPATH WORKING GROUP – TERMS OF REFERENCE

The Parish Council agreed the Terms of Reference subject to the following amendments,

Point 7 to read as follows:

7. The Footpaths Working Group will recommend items for purchase to be formally approved by resolution by the Parish Council who will if agreed raise purchase orders.

Point 8 to read as follows:

8. If a Parish Council member resigns from the Footpaths Working Group, the Parish Council will appoint a replacement Parish Council Representative.

It was then proposed by the Chairman, Councillor Mrs Jordan seconded by Councillor Joyce and

UNANIMOUSLY RESOLVED to approve the Terms of Reference for the Footpaths Working Group.

156/17 PLANTING OF TREES TO COMMEMORATE 100 YEARS SINCE THE END OF WORLD WAR I

It was suggested that a community event could be organised and that the trees planted could show the names on a plaque of those from Broad Town who lost their lives in World War I.

The Parish Council would need to know the conditions under which the trees could be planted and suitable locations.

It was agreed that the Parish Clerk should declare the Parish Council's interest in participating in the commemoration and find out further information.

157/17 DOG FOULING REDHILLS PLAY AREA AND PLAYING FIELD

It was agreed that dogs should not be allowed into the play area and that a consultation with the community should take place to establish support for making the area a dog free zone.

In the meantime, some signs would be placed on footpaths leading to the play area and playing field reminding dog owners to be responsible and clean up after their dogs. An article would also be placed in the next newsletter reminding dog owners to be responsible and advising the community of the forthcoming consultation.

The Parish Clerk would investigate whether there were any bye-laws relating to the banning of dogs from the play area and playing field.

157/18 HOUSING SURVEY QUESTIONNAIRE

It was agreed that the responses could be destroyed, as they were anonymous they would be recycled.

158/17 PLANNING APPLICATION 17/09864/FUL

The Parish Council want to place formally on record their disappointment at the outcome of this application which has been approved. A previous application on the site had been for retrospective approval. That application was not supported by the former Parish Council although their objection was never formally recorded with Wiltshire Council. The application was however declined by Wiltshire Council. The applicant appealed against that decision. At the appeal the planning inspector did not have any issues or objection to the parking and highways issues. This application being for parking and access. The current Parish council did not support this application due to the scale/location and design and are disappointed that the Planning Inspector has upheld the appeal and approved the application.

159/17 EXCHANGE OF INFORMATION

The Chairman Councillor Mrs Jordan asked that consideration is given at a future meeting to decide on the frequency of meetings, suggesting they change to six weekly in the new municipal year.

The meeting closed at 8.05pm

Next Meeting Monday 8 January 2017, 6.30pm in the Village Hall

Signed: Dated: 8 January 2018

Chairman